附件2：

**应聘人员登记表**

**填表日期： 年 月 日**

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| **基**  **本**  **情**  **况** | 姓名 |  | | | | | 曾用名 | | |  | | | | 性别 | |  | | | | | 民族 | | | |  | | | 照片 |
| 籍贯 |  | | | | | 出生  年月 | | |  | | | | 身高 | |  | | | | | 健康  状况 | | | |  | | |
| 政治  面貌 |  | | | | | 入党  时间 | | |  | | | | 身份  证号 | |  | | | | | | | | | | | |
| 户口  所在地 |  | | | | | | | | 档 案  所在地 | | | |  | | | | | | | | | | | | | |
| **教育**  **情况** | 第一  学历 |  | | | 毕业时间 | | |  | | | | | | 毕业院校 | |  | | | | | | | | | 所学  专业 | | |  |
| 第二  学历 |  | | | 毕业时间 | | |  | | | | | | 毕业院校 | |  | | | | | | | | | 所学  专业 | | |  |
| **个人**  **特长爱好** | 特长/爱好 | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| 获奖 | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| **职业**  **资格** | 职业资格名称 | | | | | |  | | | | | | | | 取得  方式 | |  | | | | | | | 取得  时间 | | |  | |
| 证书编号 | | | | | |  | | | | | | | | 发证单位 | |  | | | | | | | | | | | |
| **技术职称** | 职称名称 | | | | | |  | | | | | | | | 取得方式 | |  | | | | | | | 取得  时间 | | |  | |
| 证书编号 | | | | | |  | | | | | | | | 发证单位 | |  | | | | | | | | | | | |
| **培**  **训**  **经**  **历** | 培训起止时间 | | | | | | 培训单位 | | | | | | | | 培训  方式 | | 培训内容 | | | | | | | | | | | 培训期限 |
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| **教育背景（自上而下从高中填起）** | 起止时间  （ 年 月至 年 月） | | | | | | 学校名称 | | | | | | | | | | 学习方式 | | | | | | | | | | | 证明人 |
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| **工作经历（自上而下由远及近填写）** | 起止时间  （ 年 月至 年 月） | | | | | | 所在工作单位/部门 | | | | | | | | | | 所在岗位或职务 | | | | | 证明人 | | | | | | 证明人联系方式 |
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| **家**  **庭**  **情**  **况** | 姓 名 | | 与本人关系 | | | | 性别 | 民族 | | | 出生年月 | | | | | | | 政治面貌 | | | | | 工作单位及职务 | | | | | |
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| **主要社会关系** | 姓 名 | | 与本人关系 | | | | 性别 | 民族 | | | 出生年月 | | | | | | | 政治面貌 | | | | | 工作单位及职务 | | | | | |
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| **奖**  **励**  **情**  **况** | 奖励名称 | | | | | 奖励时间 | | | | | | | 奖励原因 | | | | | | | 奖励单位 | | | | | | | | |
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| **应聘要求** | 上一次离职原因 | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| 本次应聘动机 | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| 拟应聘岗位 | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| 要 求 | | | | |  | | | | | | | | | | | | | | | | | | | | | | |
| **联**  **系**  **方**  **式** | 家庭详细住址 | | |  | | | | | | | | | | | | | | | 电话  （住宅） | | | | | | |  | | |
| 住址邮编 | | |  | | | | | 手机 | | |  | | | | | | | Email | | | | | | |  | | |
| **应急电话及联系人：** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **个人承诺** | 本人在此声明，本人与任何其他单位不存在任何劳动关系。并且，本人应聘新岗位不会违反本人对前雇主的任何竞业限制义务，公司不会因雇佣本人而引发任何诉讼。公司因雇佣本人而引发的任何法律责任由本人承担。本人向公司出示的、陈述的任何有关本人自身情况的说明都是真实的。本人自身情况包括但不限于：本人的学历、学位、技能，工作经历、家庭情况、婚姻状况、身体状况等等。若本人以上所填内容不实，则视为本人的欺诈行为，公司可以据此解除与本人的劳动合同，并且不负担任何责任。因本人的不实陈述给公司造成的损害，由本人承担。  本人签名： 日期： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | | | | |